

Building Safety Competence Foundation

Building Control Professional Competency Validation Assessments

Information for Candidates

Band A (Domestic)

Building Control Inspector

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Introduction

The role of the Building Control Professional (BCP) (Surveyor, Inspector) is varied. Often, no two roles are the same due to the varying geography, building stock and building owner aspirations within every area, and there is a high likelihood that a BCP will frequently encounter a wide and interesting variety of work.

Work can take the shape of anything from creating a new doorway in the wall of a house to the construction of a high-rise multi-occupancy, mixed use building and everything in between.

The majority of a BCP's work is predominantly made up of low-rise domestic buildings, such as houses and flats, unless the service focuses on a niche market, as might occur in the private sector or in an area like the City of London. In the majority of areas, housing stock will be the most dominant form of building stock. Even in the largest towns and cities, the surrounding suburbs will comprise a relatively high proportion of low-rise housing interspersed with a mix of low-rise shops and businesses.

There is also a mix of other premises such as schools and hospital buildings of varying scale – from small nursery/primary schools up to large academies and colleges, from low rise cottage hospitals to multi-storey acute hospitals – as well as a good scattering of hotels, guest houses, industrial and commercial buildings. In town centres, the mix of building stock and tenures will be infinite and typically within close proximity to one another as land becomes a scarcer resource.

There are other facets to the BCP's role that also need to be considered. The land within geographical areas can vary widely, which dictates how buildings will be built and the foundations that might need to be employed. Land within some local authority areas might be allocated as 'Brownfield' to regenerate growth within town centres and reduce the impact on the expansion of development into the greenbelt. 'Brownfield' sites can be challenging with the likelihood of contamination from past use, such as former industrial and chemical sites, mills, foundries, and mineral extraction sites (tin, coal, stone etc.) as well as areas used over time for landfill. Similarly, some areas may be uniquely affected by coastal erosion, flood risk or radon gas.

The BCP who works in the far North of the UK is more likely to have to have greater consideration as to the impact of exposure to extreme weather, which might affect wind loading or exposure risk to walls and roofs, unlike that of a BCP who works in the far southeast or the capital.

There are some features that a BCP might never experience in their working lives, whilst others, who have enjoyed numerous and diverse roles through their career progression might obtain frequently varied experience.

Consequently, it is impossible to predict the nature and variety of buildings and associated work that every BCP is expected to encounter, and any competence assessment needs to have regard to this. It will not be possible to assess competence across the myriad of conditions that can and do occur across the sector. This is unlike, for example, assessing the competence of a domestic window installer, whose work is within a narrow field of the Building Regulations and will be somewhat repeatable from building to building, albeit the scale and size of installations might vary.

It is with this in mind that the BCP Competency Validation Assessment will focus on the majority of work that the many BCP's are likely to be involved in. However, the competencies being assessed will include an understanding of the limits of one's own competence and when to seek advice, learning and additional support where necessary.

There are opinions that suggest that the behaviour and interpersonal skills of a BCP working with SME builders and designers might be markedly different to those consultancies and practices that work on major construction, regeneration, and infrastructure projects and to some extent this is true. But the message that the BCP delivers is unlikely to deviate too greatly whether they are informing a jobbing builder or a major construction company about non-compliance. It is merely the way the message is delivered that might be different.

Scope of Certification - Band A (Domestic)

Description of the range and boundaries that apply to the Certification Scheme. The aim of this section is to inform applicants, candidates, certified persons and other interested parties of the nature and limits of the certification.

Example Premises Type relevant to scope of certification (non-exhaustive list)	Band A (Domestic) Dwelling house ² (excluding flats) of traditional ³ construction up to 3- storeys high and not having more than one basement storey.
Dwelling houses ²	1 – 3 storeys ⁴ single occupancy
Hotels, Flats and Other Residential	Not permitted except under supervision – See Job Task Analysis
Offices	Not permitted except under supervision – See Job Task Analysis
Retail	Not permitted except under supervision – See Job Task Analysis
Buildings to which the public are admitted	Not permitted except under supervision – See Job Task Analysis
Educational	Not permitted except under supervision – See Job Task Analysis
Car Parks	Not permitted except under supervision – See Job Task Analysis
Hospitals	Not permitted except under supervision – See Job Task Analysis
Industrial	Not permitted except under supervision – See Job Task Analysis
Regulated stands/Certificated stadia and indoor sports/music arenas	Not permitted except under supervision – See Job Task Analysis

Building Types listed above are descriptive and specific projects may not fall precisely into a listed category. The Scope of each certification is based on the potential hazards relating to a specific project. The Hazard is combination of the complexity of the design/ structure and the severity of potential failure.

1. Change of use or change of energy status – it also includes any ancillary buildings associated with the premises, such as non-exempt outbuildings.
2. Means - A dwelling house that is a unit where one or more people live (whether as a sole or main residence) in either of the following situations.
 - A single person or people living together as a family.
 - A maximum of six people living together as a single household, but not including where care is provided for residents
3. A construction method/building type that can be assessed utilising the guidance contained in sections 2 - 4 of Approved Document A.
4. Inclusive of the highest storey. Basement storey(s), and roof storeys consisting solely of the use of plant and equipment and accessed only for maintenance and repair are not counted. Roofs used for occupant amenity/recreation etc. are counted as a storey.

Domestic Building Control Surveyor

Intended for the less experienced BCP who has been working in the role for around 2 years and has relevant, current and sufficient experience working with low-rise domestic premises whilst they have been carrying out on-the-job learning and attaining qualifications; for example, experienced trainees and assistant surveyors. BSCF also recognises that in some BCB's there will be those BCP's who are exceptionally good at applying their knowledge and skill to domestic building work and have no aspiration to work on more complex premises.

All Bands

Individuals may occasionally be required to work on more specialist premises that do not fall under the scope of their certification. In such circumstances, a competent BCP will be required to, as a minimum:

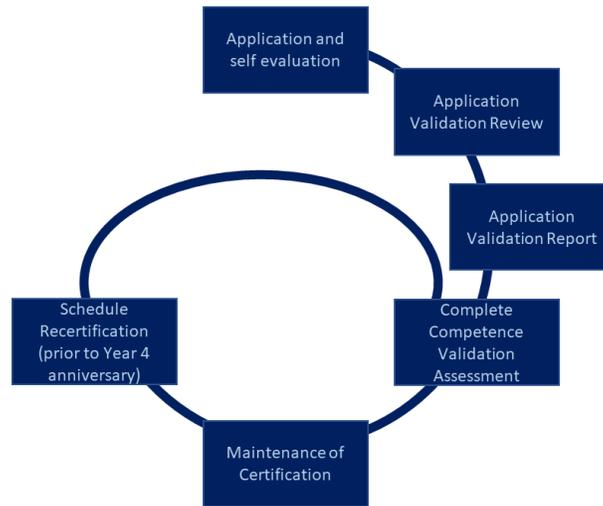
- Undertake some form of detailed investigation into the subject matter
- Undertake structured learning to support the extension of knowledge and understanding of Building Regulations & compliance issues surrounding the subject matter
- Actively pursue support and guidance from others who are/have dealt with such premises in the past
- Fact finding by visiting sites elsewhere in the UK to gain an appreciation/awareness and understanding of the subject matter
- Planning and attending CPD events that cover aspects of the subject matter as part of both formal (outcome focused) and informal Lifelong Learning

Eligibility Requirements

Scope	Band A (Domestic)		
Dwelling house (excluding flats) of traditional construction up to 3-storeys high and not having more than one basement storey	Normative Documents	Knowledge, understanding and use of Approved Documents, Building regulations and the Building Act	Minimum of 1 year experience in current role as Building Control Inspector – includes Trainee and equivalent
	Building Control Activities	Ability to demonstrate a range of activities including the examination of plans and inspection of works	Must demonstrate though application ability to perform a variety of identified job tasks within the scope of certification sought
	Learning	Evidence of learning sought and gained over the past 12 months (minimum)	No minimum set requirement. Will be assessed relative to experience, the applicant's development plan and relevance of training undertaken

Competency Validation Scheme Lifecycle

A robust Competency evaluation program requires continuous monitoring and allows for participant improvement and potential growth.



The BCP Competence Validation lifecycle typically begins with a request from the applicant. The applicant should first complete the self-assessment exercise in this document to ensure that they know which validation is most appropriate for their level. They must then complete and submit an application form, along with the required supplementary information, to the BSCF Validations Team for review.

Once the validator receives the completed application, a review of the information against the required competencies for the scheme will be undertaken. At this point, the applicant may be invited to sit the competence validation assessment OR may be advised on areas where competence is lacking for the scheme (scope) applied for and invited to re-apply at a later date.

Fees

Fees are chargeable for Initial certification, recertification and Monitoring (during year 2 of the certification cycle).

- | | |
|--|-----------|
| • Initial Certification | £600 +VAT |
| • Monitoring (Y2) | £225 +VAT |
| • Recertification (Y4) | £600 +VAT |
| • Extending the Scope of Certification | £400 +VAT |

Certificates

BSCF will provide certificates for all candidates who pass the validation assessment. Digital certificates will be issued with a personalised licensing card and BSCF will maintain sole ownership of the certificates and licence cards.

Please refer to the certification rules document which is supplied to all certified persons and is also available on the website.

Candidates and certified persons are required to sign an agreement:

- To comply with the relevant provisions of the certification scheme.
- To make claims regarding certification only with respect to the scope for which certification has been granted.
- Not to use the certification in such a manner as to bring BSCF Certification or the Building Control Profession into disrepute, and not to make any statement regarding the certification which could be considered misleading or unauthorised.
- To discontinue the use of all claims to certification that contain any reference to BSCF Certification upon suspension or withdrawal of certification, and to return any certificates and licensing cards.
- Not to use the certificate in a misleading manner.

Monitoring and Recertification

Building Control Professional Continual Competence and Eligibility Report

Persons certificated to the scheme must demonstrate their continual application of skills and experience through the completion of a biennial 'Continual Competence and Eligibility Report' (CCER).

Certificated persons must provide a report against the range of defined competencies (see below).

It is **not** the expectation that certificated persons will demonstrate continual application in all the defined competencies detailed below. However, a broad base of experiences with evidence to demonstrate knowledge and working responsibilities in all areas as listed in the 'Core Competencies' is required to maintain Certification.

Recertification

Toward the end of year 5, three months prior to the 'certification anniversary' the second CCER will be required for BSCF Certification to assess continued eligibility and to invite candidates to sit the recertification exam.

The recertification exam will take the same format as the initial examination for new candidates.

Further information regarding the Certification maintenance requirements will be sent to successful candidates along with the Certification pack.

Competencies

Core Competence	Understanding of relevant construction technology and ability to apply technical requirements of the Building Regulations and associated codes of practice.
	Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks.
	Theoretical and practical application of relevant technology in undertaking building control tasks
	Use a sound evidence base approach to Building Control tasks
Assessment & Inspection	Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment.
	Ability to apply relevant building control process and procedures in undertaking building control tasks.
	Ability to engage effectively with the markets, individuals and business regulated by the building control system.
	Effective management of project and regulatory risks.
	Ability to support compliance; where necessary respond to non-compliance and escalate concerns.
Responsibility, Management & Leadership	Suitable knowledge of the relevant standards, testing, assessment and maintenance procedures for building materials, products, components, assemblies and systems
	Planning for effective delivery and implementation of building control services.
	Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees
	Managing or acting effectively as part of a team and developing staff or own skills to meet changing technical and managerial needs including diversity and inclusion
Effective Interpersonal Skills	Managing data responsibly and in a way which supports effective compliance
	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks.
	Ability to raise and discuss issues in a balanced, evidence based and professional manner.
Professional Commitment	Demonstrating professional, personal and social skills to support effective building control activities.
	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner.
	Managing and applying safe systems of work and acting consistently in a way which protects the safety of others.
	Evaluating performance and carrying out and recording CPD necessary to maintain and enhance competence in your own area of practice.
	Undertaking building control activities in a way which contributes to sustainability and the need for an inclusive built environment.

Job Tasks and Levels of Competence

The competencies are assessed via a series of identified job tasks, which we have extended to include all aspects of knowledge, application, understanding, behaviours and skills.

Any BCI assessment will include all of these job tasks to allow for a broad and wide-ranging assessment against all competencies.

These ‘job tasks’ have been classified according to the level of competence expected for a BCI operating within the scope of certification sought. The competencies and tasks presented in the framework provides a baseline of competencies that are applicable to all BCI’s.

Trainees, apprentices undergoing formal education develop;

- Their knowledge of the boundaries and complexities of their role (specific rules and processes to be learnt and followed) and
- Their ‘know-how’ that may only be developed through experience and cannot be reduced to a set of rules and processes. The knowledge of how to perform a task or function through practice and experience.

A person performing any given job task will usually be unaware of their ‘know-how’ and it only becomes noticeable when absent. That is to say when the person is faced with a new situation where they do not know how to complete the task.

Competence Rank (within scope of certification)

- **Level 1** – Has theoretical knowledge / Gaining knowledge through exposure
- **Level 2** – Is able to perform under strict supervision / Involvement of knowledge in selected tasks
- **Level 3** – Is able to perform under limited supervision – shows how to apply knowledge
- **Level 4** – Is able to perform without supervision – Applies knowledge in practice
- **Level 5** – Is able to supervise and mentor others

Job Task Category

Scales	Importance	Frequency
0	Not Performed	Not Performed
1	Not Important	Every Few Months To Yearly
2	Somewhat Important	Every Few Weeks To Monthly
3	Important	Every Few Days To Weekly
4	Very Important	Every Few Hours To Daily
5	Extremely Important	Hourly To Many Times Each Hour

Knowledge Level

Knowledge Level (KL)	Descriptor
1	Awareness (A)
2	Appreciation (Ap)
3	Understanding (U)
4	Comprehensive (C)

Detailed Job Task Analysis - Activities that fall within of assessed competence

Domestic Building Control Surveyor

- Achieved after considerable experience
- More sophisticated understanding of the rules and situational application
- Understands own limitations and that developing own skills is a much larger undertaking
- Practical experience in concrete situations with meaningful elements the surveyor starts to recognise situational elements and may begin to employ rules applicable to the situation
- Begins to ask the question – how? How does...?
- Problem-solving indicates competence

<p style="text-align: center;">Band A (Domestic)</p> <p>Dwelling house (excluding flats) of traditional construction up to 3-storeys high and not having more than one basement storey.</p> <p style="text-align: center;">Limitations</p> <p>A dwelling house that is a unit where one or more people live (whether as a sole or main residence) in either of the following situations. • A single person or people living together as a family. • A maximum of six people living together as a single household, but not including where care is provided for residents</p> <p>A construction method/building type that can be assessed utilising the guidance contained in sections 2 - 4 of Approved Document A.</p> <p>Inclusive of the highest storey. Basement storey(s), and roof storeys consisting solely of the use of plant and equipment and accessed only for maintenance and repair are not counted. Roofs used for occupant amenity/recreation etc. are counted as a storey</p>	<p style="text-align: center;">Band B (General)</p> <p>Premises of any type and form of construction, where the guidance contained in the Approved Documents can be applied or other standards & guidance are adopted, in their entirety</p>	<p style="text-align: center;">Band C (Specialist)</p> <p>Premises of any type, height, size, form of construction and method of design – including any premises that will be within the scope of the Building Safety Regulator.</p>
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Job Task	Band A (Domestic) Dwelling house (excluding flats) of traditional construction up to 3-storeys high and not having more than one basement storey.	Band B (General) Premises of any type and form of construction, where the guidance contained in the Approved Documents can be applied or other standards & guidance are adopted, in their entirety	Band C (Specialist) Premises of any type, height, size, form of construction and method of design – including any premises that will be within the scope of the Building Safety Regulator.
1. The examination of plans and inspection of work or events in progress under the provisions of building control legislation. This Includes assessment of basic structural, thermal and drainage engineering calculations/designs	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks For training purposes may examine plans. Not permitted to issue approval notice/plan certificate. Level 3 – Is able to perform under limited supervision – shows how to apply knowledge Only under supervision -Inspection of works when acting outside of scope of certification. As directed by Lead Surveyor to inspect works where competence requirement can be deemed to fall within scope of assessed competence.	Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks For training purposes may examine plans. Not permitted to issue approval notice/plan certificate. Level 3 – Is able to perform under limited supervision – shows how to apply knowledge Only under supervision - Inspection of works when acting outside of scope of certification. As directed by Lead Surveyor to inspect works where competence requirement can be deemed to fall within scope of assessed competence.
2. The administration, management, and enforcement of building control related regulations	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or	Level 3 – Is able to perform under limited supervision – shows how to apply knowledge As directed by Lead Surveyor to perform administrative tasks	Level 3 – Is able to perform under limited supervision – shows how to apply knowledge As directed by Lead Surveyor to perform administrative tasks

	Level 5 – Is able to supervise and mentor others	where competence requirement can be deemed to fall within scope of assessed competence.	where competence requirement can be deemed to fall within scope of assessed competence.
3. Advising on and enforcing fire safety legislation in all aspects of safety, fire precautions and means of escape in case of fire (in relation to compliance with the Building Regulations)	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	Level 1 – Has theoretical knowledge / Gaining knowledge through exposure	Level 1 – Has theoretical knowledge / Gaining knowledge through exposure
		Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks For training purposes may examine plans. Not permitted to issue approval notice/plan certificate	
		Level 3 – Is able to perform under limited supervision – shows how to apply knowledge Only under Supervision -Inspection of works when acting outside of scope of certification	
4. Liaison with consultative bodies and working with others to provide a coordinated approach to the provision of the building control function and enforcement of building regulations	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	Level 3 – Is able to perform under limited supervision – shows how to apply knowledge As directed by Lead Surveyor to perform administrative tasks where competence requirement can be deemed to fall within scope of assessed competence	Level 3 – Is able to perform under limited supervision – shows how to apply knowledge As directed by Lead Surveyor to perform administrative tasks where competence requirement can be deemed to fall within scope of assessed competence
5. Maintain pro-active consultation with service users that are beneficial to service user and/or create efficiencies in methods of working	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	Level 3 – Is able to perform under limited supervision – shows how to apply knowledge As directed by Lead Surveyor to perform administrative tasks where competence requirement can be deemed to fall within scope of assessed competence	Level 3 – Is able to perform under limited supervision – shows how to apply knowledge As directed by Lead Surveyor to perform administrative tasks where competence requirement can be deemed to fall within scope of assessed competence

<p>6. Ensure service delivery is in line with best practice and quality standards are maintained</p>	<p>Level 4 – Is able to perform without supervision – Applies knowledge in practice</p> <p style="text-align: center;">&/or</p> <p>Level 5 – Is able to supervise and mentor others</p>	<p>Level 3 – Is able to perform under limited supervision – shows how to apply knowledge</p> <p>As directed by Lead Surveyor to perform administrative tasks where competence requirement can be deemed to fall within scope of assessed competence</p>	<p>Level 3 – Is able to perform under limited supervision – shows how to apply knowledge</p> <p>As directed by Lead Surveyor to perform administrative tasks where competence requirement can be deemed to fall within scope of assessed competence</p>
<p>7. To monitor projects and ensure that resources are appropriately allocated and effectively controlled</p>	<p>Level 4 – Is able to perform without supervision – Applies knowledge in practice</p> <p style="text-align: center;">&/or</p> <p>Level 5 – Is able to supervise and mentor others</p>	<p>Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks</p> <p>For training purposes may examine plans</p> <p>Not permitted to issue approval notice/plan certificate</p> <p>Level 3 – Is able to perform under limited supervision – shows how to apply knowledge</p> <p>Only under Supervision -Inspection of works when acting outside of scope of certification</p> <p>As directed by Lead Surveyor to perform administrative tasks where competence requirement can be deemed to fall within scope of assessed competence</p>	<p>Level 1 – Has theoretical knowledge / Gaining knowledge through exposure</p> <hr/> <p>Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks</p> <p>For training purposes may examine plans.</p> <p>Not permitted to issue approval notice/plan certificate</p>

8. Exploring new technical and procedural methods of working to support better compliance outcomes for enforcement of Building Control legislation	Level 3 – Is able to perform under limited supervision – shows how to apply knowledge	Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks For training purposes may examine plans Not permitted to issue approval notice/plan certificate	Level 1 – Has theoretical knowledge / Gaining knowledge through exposure
		Level 3 – Is able to perform under limited supervision – shows how to apply knowledge Only under Supervision -Inspection of works when acting outside of scope of certification As directed by Lead Surveyor to perform administrative tasks where competence requirement can be deemed to fall within scope of assessed competence	Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks For training purposes may examine plans Not permitted to issue approval notice/plan certificate
9. Advising on and enforcing both national and local building regulations legislation, including the production of technical guidance to relevant persons/organisation involved in the development process	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	Level 1 – Has theoretical knowledge / Gaining knowledge through exposure	Level 1 – Has theoretical knowledge / Gaining knowledge through exposure
		Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks For training purposes may examine plans Not permitted to issue approval notice/plan certificate	Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks For training purposes may examine plans. Not permitted to issue approval notice/plan certificate
10. Advising on the effects of legislation and regulation in relation to the built environment	Level 4 – Is able to perform under limited supervision – shows how to apply knowledge	Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks	Level 1 – Has theoretical knowledge / Gaining knowledge through exposure

		<p>For training purposes may examine plans Not permitted to issue approval notice/plan certificate</p>	<p>Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks For training purposes may examine plans. Not permitted to issue approval notice/plan certificate</p>
<p>11. Documenting all activities which provide evidence of service delivery including IT Systems – maintaining and updating of computer data and other records</p>	<p>Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others</p>	<p>Level 3 – Is able to perform under limited supervision – shows how to apply knowledge Only under Supervision -Inspection of works when acting outside of scope of certification As directed by Lead Surveyor to perform administrative tasks where competence requirement can be deemed to fall within scope of assessed competence</p>	<p>Level 3 – Is able to perform under limited supervision – shows how to apply knowledge Only under supervision - Inspection of works when acting outside of scope of certification As directed by Lead Surveyor to perform administrative tasks where competence requirement can be deemed to fall within scope of assessed competence</p>

<p>12. Reporting non-compliances and what corrective action is required both inside and outside their limits of competence</p>	<p>Level 4 – Is able to perform without supervision – Applies knowledge in practice</p> <p style="text-align: center;">&/or</p> <p>Level 5 – Is able to supervise and mentor others</p>	<p>Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks</p> <p>For training purposes may examine plans</p> <p>Not permitted to issue approval notice/plan certificate</p>	<p>Level 1 – Has theoretical knowledge / Gaining knowledge through exposure</p>
<p>13. Assisting in the negotiation of alternative and non-standard technical solutions where departures from prescriptive solutions may have been employed including (but not limited to) fire engineered solutions and an understanding of fire engineering principles.</p>	<p>Level 1 – Has theoretical knowledge / Gaining knowledge through exposure</p> <p>Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks</p> <p>For training purposes may examine plans</p> <p>Not permitted to issue approval notice/plan certificate</p> <p style="text-align: center;">Outside Scope of Band A (Domestic) BCI</p>	<p>Level 1 – Has theoretical knowledge / Gaining knowledge through exposure</p>	<p>Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks</p> <p>For training purposes may examine plans</p> <p>Not permitted to issue approval notice/plan certificate</p>
<p>14. Ability to identify when own competence limitations may hinder compliance; especially when encountering alternative and</p>	<p>Level 4 – Is able to perform without supervision – Applies knowledge in practice</p>	<p>Level 4 – Is able to perform without supervision – Applies knowledge in practice</p>	<p>Level 4 – Is able to perform without supervision – Applies knowledge in practice</p>

<p>non-standard technical solutions where departures from prescriptive solutions</p>			
<p>15. Undergo and/or provide training for building control staff on policies and procedures and carry out planned (and unplanned) learning /CPD activities Maintain evidence of competence development</p>	<p>Level 4 – Is able to perform without supervision – Applies knowledge in practice</p>	<p>Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks</p> <p>For training purposes may examine plans.</p> <p>Not permitted to issue approval notice/plan certificate</p> <hr/> <p>Level 3 – Is able to perform under limited supervision – shows how to apply knowledge</p> <p>Only under supervision -Inspection of works when acting outside of scope of certification.</p> <p>As directed by Lead Surveyor to inspect works where competence requirement can be deemed to fall within scope of assessed competence</p>	<p>Level 1 – Has theoretical knowledge / Gaining knowledge through exposure</p> <hr/> <p>Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks</p> <p>For training purposes may examine plans</p> <p>Not permitted to issue approval notice/plan certificate</p>
<p>16. Plan how to meet personal and organisational objectives and undertake reviews of own development needs</p>	<p>Level 4 – Is able to perform without supervision – Applies knowledge in practice</p>	<p>Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks</p> <p>For training purposes may examine plans</p> <p>Not permitted to issue approval notice/plan certificate</p> <hr/> <p>Level 3 – Is able to perform under limited supervision – shows how to apply knowledge</p> <p>Only under supervision -Inspection</p>	<p>Level 1 – Has theoretical knowledge / Gaining knowledge through exposure</p> <hr/> <p>Level 2 – Is able to perform under strict supervision / Involvement of knowledge in selected tasks</p>

		<p>of works when acting outside of scope of certification</p> <p>As directed by Lead Surveyor to inspect works where competence requirement can be deemed to fall within scope of assessed competence.</p>	<p>For training purposes may examine plans.</p> <p>Not permitted to issue approval notice/plan certificate</p>
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Annex A

Annex A - Detailed Job Task Analysis and Competence Matrix

	Competence Rank	I	F	Total	Skills required to perform Job task	KL
Legislation & Regulation	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	5	5	25	Knowledge of the role, use and meaning of Approved Documents and the ability to apply guidance contained within	4
					Have strong awareness and understanding of British and international standards	3
					Have comprehensive knowledge of and the ability to apply legislation, guidance and standards	4
					Have strong awareness and understanding of local and other national legislation associated with building regulation and buildings	2
	Core Competence		Assessment and Inspection		Responsibility, Management, Leadership	
	Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks		Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment		Managing data responsibly and in a way which supports effective compliance	
			Effective management of project and regulatory risks			
		Ability to support compliance; where necessary respond to non-compliance and escalate concerns				
<ul style="list-style-type: none"> ▪ The Building Act 1984 ▪ The Building Regulations 2010 – as amended ▪ The building (Approved Inspectors) Regulations 2010 – as amended ▪ The building (Local Authority Charges) Regulations 2010 ▪ All Approved Documents and guidance contained within 						

1	Competence Rank	I	F	Total	Skills required to perform Job task	KL	
Plans and inspection	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	5	4	20	Assess, analyse, assimilate and determine if work is controlled	3	
					Observe, assess, analyse, assimilate and question building designs for compliance	3	
					Determine whether projects require to be consulted on and why e.g.: statutory (Fire Service and Water Authority) or non-statutory Planning (Listed buildings, PD etc.), Environmental Health (Contaminated land maps) and actions to be implemented	4	
					Provide decision advice to the person responsible for giving a decision notice	3	
					Formulate and communicate notifiable inspection stages	4	
					Plan, prepare and execute inspections at notified stages	3	
					Plan, prepare and execute unannounced inspections	3	
					Observe, assess, analyse, assimilate, and determine building work for compliance during inspections	3	
					Inspect, investigate and assess materials, products, systems, kits and workmanship against known standards	3	
					Assess and assimilate information received concerning compliance	3	
					Knowledge of ability to apply Regulations 7 – Materials and workmanship in carrying out Building Control tasks	3	
					The ability to prepare appropriately for checks on compliance	4	
					To conduct checks in a proportionate manner and to follow-up on checks on compliance in an appropriate manner	4	
					The examination of plans and inspection of work or events in progress under the provisions of building control legislation. This includes assessment of basic structural, thermal and drainage engineering calculations/designs	Core Competence	Assessment and Inspection
Understanding of relevant construction technology and ability to apply technical requirements of the Building Regulations and associated codes of practice	Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment			Planning for effective delivery and implementation of building control services		Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner
Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks	Ability to apply relevant building control process and procedures in undertaking building control tasks			Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees		Ability to raise and discuss issues in a balanced, evidence based and professional manner	Managing and applying safe systems of work and acting consistently in a way which protects the safety of others
Theoretical and practical application of relevant technology in undertaking building control tasks	Ability to engage effectively with the markets, individuals and business regulated by the building control system			Managing data responsibly and in a way which supports effective compliance		Demonstrating professional, personal and social skills to support effective building control activities	Undertaking building control activities in a way which contributes to sustainability and the need for an inclusive built environment
Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Effective management of project and regulatory risks						
	Ability to support compliance; where necessary respond to non-compliance and escalate concerns						
	Suitable knowledge of the relevant standards, testing, assessment and maintenance procedures for building materials, products, components, assemblies and systems						

2	Competence Rank	I	F	Total	Skills required to perform Job task	KL	
The administration, management and enforcement of building control related regulations	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	5	4	20	Identify requirements - documentation requirements, Regulatory requirements, reporting and recording	3	
					Use resources efficiently and effectively	3	
					The ability to work within your organisation's regulatory policies and procedures	4	
					Knowledge of records and certificates required	4	
					Secure the necessary resources & information required to undertake task	2	
					Plan and facilitate the removal and testing of material(s) and/or samples of building work etc.	2	
					Understanding of testing and commissioning regimes	2	
					Identify problems and take appropriate action	4	
		Core Competence	Assessment and Inspection	Responsibility, Management, Leadership	Effective interpersonal skills	Professional Commitment	
		Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks	Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment	Planning for effective delivery and implementation of building control services	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner	
	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Ability to apply relevant building control process and procedures in undertaking building control tasks	Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees	Ability to raise and discuss issues in a balanced, evidence based and professional manner			
		Ability to engage effectively with the markets, individuals and business regulated by the building control system	Managing data responsibly and in a way which supports effective compliance	Demonstrating professional, personal and social skills to support effective building control activities			
		Effective management of project and regulatory risks					
		Ability to support compliance; where necessary respond to non-compliance and escalate concerns					
		Suitable knowledge of the relevant standards, testing, assessment and maintenance procedures for building materials, products, components, assemblies and systems					

3	Competence Rank	I	F	Total	Skills required to perform Job task	KL
Advising on and enforcing fire safety legislation in all aspects of safety, fire precautions and means of escape in case of fire (in relation to compliance with the Building Regulations)	Level 4 – Is able to perform without supervision – Applies knowledge in practice	5	3	15	Understand and assess how relevant British, international or third-party codes and standards have been adopted to ensure through life building safety	3
	&/or				Ensure that the right assessment methods or procedures have been used to ensure holistic through life building safety or be able to commission sample testing or assessment if this is necessary	2
	Level 5 – Is able to supervise and mentor others				Understand and interpret the results of testing or assessment (or stated performance criteria) and know when to seek more expert advice on such to ensure through life building safety and ability to assess these effectively to ensure safety through the life cycle of the building	2
	Core Competence	Assessment and Inspection		Responsibility, Management, Leadership	Effective interpersonal skills	Professional Commitment
	Understanding of relevant construction technology and ability to apply technical requirements of the Building Regulations and associated codes of practice	Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment		Managing data responsibly and in a way which supports effective compliance	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner
	Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks	Effective management of project and regulatory risks			Ability to raise and discuss issues in a balanced, evidence based and professional manner	
	Theoretical and practical application of relevant technology in undertaking building control tasks	Ability to support compliance; where necessary respond to non-compliance and escalate concerns			Demonstrating professional, personal and social skills to support effective building control activities	
Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Suitable knowledge of the relevant standards, testing, assessment and maintenance procedures for building materials, products, components, assemblies and systems					

4	Competence Rank	I	F	Total	Skills required to perform Job task	KL	
Liaison with consultative bodies and working with others to provide a coordinated approach to the provision of the building control function and enforcement	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	5	3	15	Prepare and present reports to a variety of audiences on Building Regulations compliance	3	
					Work with the legislation relevant to your regulatory function(s)	4	
					The ability to work within and understanding of the wider regulatory framework	4	
					Exchange information and provide advice to technical and non-technical colleagues	3	
					Understanding of the role and responsibilities of partner organisations	4	
					Understanding of how regulation and the way it is enforced can impact on the business communities and individual businesses regulated	3	
					Understanding of the current business environment and the business sector(s) regulated	3	
					The ability to promote the importance of compliance, and your organisation's role in supporting compliance	3	
	Core Competence	Assessment and Inspection			Responsibility, Management, Leadership	Effective interpersonal skills	Professional Commitment
	Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks	Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment			Planning for effective delivery and implementation of building control services	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner
Theoretical and practical application of relevant technology in undertaking building control tasks	Ability to apply relevant building control process and procedures in undertaking building control tasks			Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees	Ability to raise and discuss issues in a balanced, evidence based and professional manner		
Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Ability to engage effectively with the markets, individuals and business regulated by the building control system			Managing or acting effectively as part of a team and developing staff or own skills to meet changing technical and managerial needs including diversity and inclusion	Demonstrating professional, personal and social skills to support effective building control activities		
	Effective management of project and regulatory risks			Managing data responsibly and in a way which supports effective compliance			
	Ability to support compliance; where necessary respond to non-compliance and escalate concerns						
	Suitable knowledge of the relevant standards, testing, assessment and maintenance procedures for building materials, products, components, assemblies and systems						

5	competence Rank	I	F	Total	Skills required to perform Job task	KL
Maintain pro-active consultation with service users that are beneficial to service user and/or create efficiencies in methods of working	Level 4 – Is able to perform without supervision – Applies knowledge in practice	4	3	12	Assess, analyse, assimilate and respond to determinations or refusal appeals	3
	&/or				Understanding of the value of feedback from those you regulate, and the beneficiaries of regulation in informing future activities	3
					The ability to provide the information and guidance that is needed by those you regulate. Communicating technical information to non-technical audiences & provide the tailored advice that is needed by those you regulate, where appropriate	3
	Level 5 – Is able to supervise and mentor others				Make appropriate intervention choices, drawing on your understanding of the context in which you operate, of those that you regulate, and of the use of risk- based approaches so as to have the greatest impact	2
	Core Competence	Assessment and Inspection	Responsibility, Management, Leadership	Effective interpersonal skills	Professional Commitment	
	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment	Planning for effective delivery and implementation of building control services	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner	
		Ability to apply relevant building control process and procedures in undertaking building control tasks	Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees	Ability to raise and discuss issues in a balanced, evidence based and professional manner		
	Ability to engage effectively with the markets, individuals and business regulated by the building control system	Managing or acting effectively as part of a team and developing staff or own skills to meet changing technical and managerial needs including diversity and inclusion	Demonstrating professional, personal and social skills to support effective building control activities			
	Effective management of project and regulatory risks	Managing data responsibly and in a way which supports effective compliance				
	Ability to support compliance; where necessary respond to non-compliance and escalate concerns					

6	competence Rank	I	F	Total	Skills required to perform Job task	KL	
Ensure service delivery is in line with best practice and quality standards are maintained	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	4	4	16	Work to the agreed quality standards, programme and budget, within legal and statutory requirements	2	
					Apply the necessary contractual arrangements with other stakeholders (client, subcontractors, suppliers, etc.)	2	
					Comply with relevant rules of professional conduct	4	
					Manage work within all relevant legislation and regulatory frameworks, including social and employment legislation.	4	
					The ability to evaluate your activities in relation to your regulatory objectives and your organisation’s strategic priorities	3	
					To plan and to act within regulatory framework and in accordance with own organisation processes for the best outcome	4	
					Work to the agreed quality standards, programme and budget, within legal and statutory requirements	3	
	Core Competence	Assessment and Inspection		Responsibility, Management, Leadership		Effective interpersonal skills	Professional Commitment
	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment		Planning for effective delivery and implementation of building control services		Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner
		Ability to apply relevant building control process and procedures in undertaking building control tasks		Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees		Ability to raise and discuss issues in a balanced, evidence based and professional manner	Managing and applying safe systems of work and acting consistently in a way which protects the safety of others
	Ability to engage effectively with the markets, individuals and business regulated by the building control system		Managing or acting effectively as part of a team and developing staff or own skills to meet changing technical and managerial needs including diversity and inclusion		Demonstrating professional, personal and social skills to support effective building control activities	Evaluating performance and carrying out and recording CPD necessary to maintain and enhance competence in your own area of practice	
	Effective management of project and regulatory risks		Managing data responsibly and in a way which supports effective compliance			Undertaking building control activities in a way which contributes to sustainability and the need for an inclusive built environment	
	Ability to support compliance; where necessary respond to non-compliance and escalate concerns						

7	Competence Rank	I	F	Total	Skills required to perform Job task	KL
To monitor projects and ensure that resources are appropriately allocated and effectively controlled.	Level 4 – Is able to perform without supervision – Applies knowledge in practice	4	3	12	Manage work within all relevant legislation and regulatory frameworks, including social and employment legislation	4
	&/or Level 5 – Is able to supervise and mentor others				To plan and to act within regulatory framework and in accordance with own organisation processes for the best outcome	4
	Core Competence	Assessment and Inspection	Responsibility, Management, Leadership	Effective interpersonal skills	Professional Commitment	
	Theoretical and practical application of relevant technology in undertaking building control tasks	Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment	Planning for effective delivery and implementation of building control services	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner	
	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Ability to apply relevant building control process and procedures in undertaking building control tasks	Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees	Demonstrating professional, personal and social skills to support effective building control activities	Managing and applying safe systems of work and acting consistently in a way which protects the safety of others	
		Ability to engage effectively with the markets, individuals and business regulated by the building control system	Managing or acting effectively as part of a team and developing staff or own skills to meet changing technical and managerial needs including diversity and inclusion		Evaluating performance and carrying out and recording CPD necessary to maintain and enhance competence in your own area of practice	
			Managing data responsibly and in a way which supports effective compliance			

8	Competence Rank	I	F	Total	Skills required to perform Job task	KL
Exploring new technical and procedural methods of working to support better compliance outcomes for enforcement of Building Control legislation	Level 3 – Is able to perform under limited supervision – shows how to apply knowledge	3	2	6	Review the potential for enhancing building control practices, processes, systems and services using evidence from best practice	2
					Apply technology to best effect to support compliance record management and the Golden Thread	2
					Broaden and deepen own knowledge base through new applications and techniques and strive to extend your own technical capability	4
	Core Competence	Assessment and Inspection		Responsibility, Management, Leadership	Effective interpersonal skills	Professional Commitment
	Understanding of relevant construction technology and ability to apply technical requirements of the Building Regulations and associated codes of practice	Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment		Planning for effective delivery and implementation of building control services	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner
	Theoretical and practical application of relevant technology in undertaking building control tasks	Ability to engage effectively with the markets, individuals and business regulated by the building control system		Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees		Managing and applying safe systems of work and acting consistently in a way which protects the safety of others
				Managing or acting effectively as part of a team and developing staff or own skills to meet changing technical and managerial needs including diversity and inclusion		Evaluating performance and carrying out and recording CPD necessary to maintain and enhance competence in your own area of practice
			Managing data responsibly and in a way which supports effective compliance		Undertaking building control activities in a way which contributes to sustainability and the need for an inclusive built environment	

9	Competence Rank	I	F	Total	Skills required to perform Job task	KL
Advising on and enforcing both national and local building regulations legislation	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	5	4	20	Advising on and enforcing fire safety legislation	4
					Advising on all aspects of safety, fire precautions and means of escape in case of fire	4
					Maintain pro-active consultation with service users and advise on changes to legislation, regulation and working practices that are beneficial to service user and/or create efficiencies in methods of working	2
					Advising on and enforcing both national and local legislation, including assisting in the production of technical guidance and presentations to relevant persons/organisation involved in the development process	3
					Advising on the effects of legislation and regulation in relation to the built environment	3
					Provide decision advice to the authorised person on the giving of Risk Based Corrective Action (RBCA) and BSR notices, certificates and reports	4
					The ability to communicate in appropriate ways to suit the circumstances and correspond with a wide range of service users and stakeholders having regard to the variety of media channels available	2
					Exchange information and provide advice to technical and non-technical colleagues	3
					Understanding of the role of regulation as a tool of Government	3
					Core Competence	Assessment and Inspection
Understanding of relevant construction technology and ability to apply technical requirements of the Building Regulations and associated codes of practice	Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment	Managing or acting effectively as part of a team and developing staff or own skills to meet changing technical and managerial needs including diversity and inclusion	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner		
Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks	Ability to engage effectively with the markets, individuals and business regulated by the building control system	Managing data responsibly and in a way which supports effective compliance	Ability to raise and discuss issues in a balanced, evidence based and professional manner			
Theoretical and practical application of relevant technology in undertaking building control tasks	Effective management of project and regulatory risks		Demonstrating professional, personal and social skills to support effective building control activities			
Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Ability to support compliance; where necessary respond to non-compliance and escalate concerns					
	Suitable knowledge of the relevant standards, testing, assessment and maintenance procedures for building materials, products, components, assemblies and systems					

10	competence Rank	I	F	Total	Skills required to perform Job task	KL
Advising on the effects of legislation and regulation in relation to the built environment	Level 4 – Is able to perform without supervision – Applies knowledge in practice	3	2	6	The ability to promote the importance of compliance, and your organisation’s role in supporting compliance Provide advice and support the furtherment of educating others on all areas of compliance to minimise the incidence on non-compliance	3
	&/or				Understanding of the need to provide appropriate support for those you regulate & those adversely affected by non- compliance	3
	Level 5 – Is able to supervise and mentor others					
	Core Competence	Assessment and Inspection	Responsibility, Management, Leadership	Effective interpersonal skills	Professional Commitment	
	Understanding of relevant construction technology and ability to apply technical requirements of the Building Regulations and associated codes of practice	Ability to engage effectively with the markets, individuals and business regulated by the building control system	Managing or acting effectively as part of a team and developing staff or own skills to meet changing technical and managerial needs including diversity and inclusion	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner	
	Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks	Ability to support compliance; where necessary respond to non-compliance and escalate concerns		Ability to raise and discuss issues in a balanced, evidence based and professional manner	Managing and applying safe systems of work and acting consistently in a way which protects the safety of others	
Theoretical and practical application of relevant technology in undertaking building control tasks			Demonstrating professional, personal and social skills to support effective building control activities			
Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks						

11	competence Rank	I	F	Total	Skills required to perform Job task	KL
Documenting all activities which provide evidence of service delivery including IT Systems – maintaining and updating of computer data and other records	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	5	4	20	Prepare communications, documents and reports on technical matters	3
					Provide advice and support the furtherment of educating others on all areas of compliance to minimise the incidence on non-compliance	3
					Understand, assess, validate and record notices, certificates and reports	3
					Record and report design features against regulations, requirements and approved guidance	3
					Maintain records of inspection outcomes and actions taken in a timely and manageable fashion	3
	Core Competence	Assessment and Inspection	Responsibility, Management, Leadership	Effective interpersonal skills	Professional Commitment	
	Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks	Ability to apply relevant building control process and procedures in undertaking building control tasks	Planning for effective delivery and implementation of building control services	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner	
	Theoretical and practical application of relevant technology in undertaking building control tasks	Effective management of project and regulatory risks	Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees	Demonstrating professional, personal and social skills to support effective building control activities		
	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks		Managing data responsibly and in a way which supports effective compliance			

12	competence Rank	I	F	Total	Skills required to perform Job task	KL
Reporting non-compliances and what corrective action is required	Level 4 – Is able to perform without supervision – Applies knowledge in practice	5	2	10	Report contraventions, evaluate options and execute proportionate and timely interventions	3
	&/or				Investigate and act on reports of contraventions	3
	Level 5 – Is able to supervise and mentor others				Communicate compliance conflicts at the design phase to a variety of audiences	3
	The ability to select proportionate responses to non- compliance and potential non-compliance				3	
	Core Competence	Assessment and Inspection	Responsibility, Management, Leadership	Effective interpersonal skills	Professional Commitment	
	Understanding of relevant construction technology and ability to apply technical requirements of the Building Regulations and associated codes of practice	Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment	Managing data responsibly and in a way which supports effective compliance	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner	
	Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks	Ability to apply relevant building control process and procedures in undertaking building control tasks		Ability to raise and discuss issues in a balanced, evidence based and professional manner		
	Theoretical and practical application of relevant technology in undertaking building control tasks	Effective management of project and regulatory risks		Demonstrating professional, personal and social skills to support effective building control activities		
	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Ability to support compliance; where necessary respond to non-compliance and escalate concerns				
		Suitable knowledge of the relevant standards, testing, assessment and maintenance procedures for building materials, products, components, assemblies and systems				

13 and 14	competence Rank	I	F	Total	Skills required to perform Job task	KL				
Assisting in the negotiation of alternative and non-standard technical solutions where departures from prescriptive solutions may have been employed. Within scope of competence	Level 1 – Has theoretical knowledge / Gaining knowledge through exposure	5	2	10	Assess, analyse, assimilate and determine relaxation or dispensation requests	3				
					Applying knowledge and experience to investigate, assess, and solve problems during building control tasks	4				
					To make informed assessments of compliance and risk	4				
					Implement building control assessment to support others to develop solutions, taking account of critical constraints, including due concern for safety and sustainability	3				
					Assess regulatory risks	3				
					Gather, analyse, use and share data to inform risk assessment	3				
					Act within your role and area(s) of responsibility	4				
					Identify the limits of your own personal knowledge and skills	4				
					knowledge and understating of Compliance requirements	3				
					Ability to interpret and contrast technical information against regulatory requirements and guidance.	3				
					Knowledge of required components for compliance claims.	3				
For all candidates Ability to identify when own competence limitations may hinder compliance; especially when encountering alternative and non-standard technical solutions where departures from prescriptive solutions	Core Competence		Assessment and Inspection		Responsibility, Management, Leadership		Effective interpersonal skills		Professional Commitment	
	Understanding of relevant construction technology and ability to apply technical requirements of the Building Regulations and associated codes of practice		Identifying, reviewing, selecting and applying appropriate techniques and methods in undertaking building control tasks, inspection and assessment		Planning for effective delivery and implementation of building control services		Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks		Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner	
	Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks		Ability to engage effectively with the markets, individuals and business regulated by the building control system		Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees		Ability to raise and discuss issues in a balanced, evidence based and professional manner			
	Theoretical and practical application of relevant technology in undertaking building control tasks				Managing or acting effectively as part of a team and developing staff or own skills to meet changing technical and managerial needs including diversity and inclusion		Demonstrating professional, personal and social skills to support effective building control activities			
	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks				Managing data responsibly and in a way which supports effective compliance					

15	competence Rank	I	F	Total	Skills required to perform Job task	KL
Undergo and/or provide training for building control staff on policies and procedures and carry out planned (and unplanned) learning /CPD activities. Maintain evidence of competence development	Level 4 – Is able to perform without supervision – Applies knowledge in practice	5	2	10	Assist others with their own learning	3
	&/or				Broaden and deepen own knowledge base through formal learning	4
	Level 5 – Is able to supervise and mentor others				Broaden and deepen own knowledge base through informal reading and regard for changes and developments in building practice, materials, legislation and guidance	4
	Core Competence	Assessment and Inspection	Responsibility, Management, Leadership	Effective interpersonal skills	Professional Commitment	
	Theoretical and practical application of relevant technology in undertaking building control tasks	Ability to apply relevant building control process and procedures in undertaking building control tasks	Planning for effective delivery and implementation of building control services	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner	
	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Ability to engage effectively with the markets, individuals and business regulated by the building control system	Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees	Demonstrating professional, personal and social skills to support effective building control activities	Evaluating performance and carrying out and recording CPD necessary to maintain and enhance competence in your own area of practice	
			Managing or acting effectively as part of a team and developing staff or own skills to meet changing technical and managerial needs including diversity and inclusion		Undertaking building control activities in a way which contributes to sustainability and the need for an inclusive built environment	
		Managing data responsibly and in a way which supports effective compliance				

16	competence Rank	I	F	Total	Skills required to perform Job task	KL				
Plan how to meet personal and organisational objectives and undertake reviews of own development needs	Level 4 – Is able to perform without supervision – Applies knowledge in practice &/or Level 5 – Is able to supervise and mentor others	5	2	10	Be aware of the needs and concerns of others, especially where related to diversity and equality	1				
					Be confident and flexible in dealing with new and changing interpersonal situations	3				
					Know and manage own emotions, strengths and weaknesses	3				
					Operate and act responsibly, taking account of the need to progress environmental, social and economic outcomes simultaneously	3				
					Undertake compliance activities and functions in a proportionate, fair, transparent and non-judgemental manner	3				
					Understand and encourage stakeholder involvement in sustainable development	2				
					Carry out holistic and systematic risk identification, assessment and management to guide your activities	2				
					Methodical approach to Building Control task	3				
					Identify and take responsibility for own obligations for health, safety and welfare issues	3				
					Manage systems that satisfy health, safety and welfare requirements	2				
					Apply a sound knowledge of health and safety legislation	3				
					Be responsive to the circumstances encountered	3				
					Core Competence	Assessment and Inspection	Responsibility, Management, Leadership	Effective interpersonal skills	Professional Commitment	
					Understanding and ability to apply relevant building control legislation as well as other legislation or statutory requirements in undertaking building control tasks	Ability to apply relevant building control process and procedures in undertaking building control tasks	Management of time, tasks, people and resources, relevant to complexity and levels of compliance, with an understanding of organisational processes/procedures and fees	Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks	Exercising responsibilities in an ethical manner, complying with the Building Control Code of Conduct and acting at all times in a professional manner	
					Theoretical and practical application of relevant technology in undertaking building control tasks	Ability to engage effectively with the markets, individuals and business regulated by the building control system	Managing or acting effectively as part of a team and developing staff or own skills to meet changing technical and managerial needs including diversity and inclusion	Demonstrating professional, personal and social skills to support effective building control activities	Managing and applying safe systems of work and acting consistently in a way which protects the safety of others	
Communicating with others at all levels effectively, in writing and through graphical means in negotiating and managing the delivery of building control tasks		Managing data responsibly and in a way which supports effective compliance		Evaluating performance and carrying out and recording CPD necessary to maintain and enhance competence in your own area of practice						
				Undertaking building control activities in a way which contributes to sustainability and the need for an inclusive built environment						

Annex B

Annex B – The Application Process

Process

Receipt of Application

- Assessment Department receives Application and ensures that:
 - Application is complete
 - Application is accompanied by documented evidence as required by the scheme
 - Communications and introduction to candidate has been issued
 - Check contact and other details of the application
 - Confirm payment requirements
 - Allocate the candidate with their identification number

Scheme Applications

- Assessment Department will allocate the Application Review to an appropriate and competent member of staff and will pass the Application (and any supporting documentation) to the Application Reviewer
- The Application Reviewer will ensure that the Application Review is completed in a timely manner but completed at the latest within 5 working days

All Applications

- Application Reviews are only approved by individuals authorised to do so
- Key areas which will be considered are:
 - The Technical aspects of the candidate's qualification and experience
 - The competence requirements of the individual as defined by the scheme
 - Risk levels if appropriate e.g., conflict arising from the candidate using LABC training and/or possessing LABC qualification
- In completing the Application Review the information contained in the files will be reviewed and any other additional information obtained i.e., discuss with client, discuss with candidate's manager and if necessary, consult with the appropriate technical advisor
- The Application is then processed by the Assessment Department
- If for any reason the candidate application cannot be progressed, the application review will be completed accordingly. Full justification for declining to carry out the competency assessment will be recorded. The candidate will be contacted immediately and informed of the decision and told of any options

Your Competence Assessment Begins With the Application Form

Upon application, BSCF will provide the candidate with an overview of the certification process and specifics of the certification scheme. This will include:-

- The requirements for certification and its scope
- A description of the assessment process
- The applicant's rights
- The duties of a certified person and the fees

BSCF require the completion of an application, signed by the applicant seeking certification, which includes as a minimum the following:-

- Information required to identify the applicant, such as name, address and other information required by the certification scheme
- The scope of the desired certification
- A statement that the applicant agrees to comply with the certification requirements and to supply any information needed for the assessment
- Any supporting information to demonstrate objectively compliance with the scheme prerequisites
- Notice to the applicant of his/her opportunity to declare, within reason, a request for accommodation of special needs

BSCF will then review the application to confirm that the applicant complies with the application requirements of the certification scheme.

The Application Form – Key Aspects – Eligibility

1. Employment History

Current and relevant experience within Building Control is a prerequisite for all Bands of Certification with a minimum of 1 years' experience before being eligible for the assessment.

Prior experience within the wider construction industry (although not a prerequisite) will also be considered when assessing eligibility of the applicant.

Employment History (Building Control Related)			
Employer	Job Title	Start Year	End Year
Midtown District Council	Principal Building Control Surveyor	Feb 20 18	Enter Date
Midtown District Council	Building Control Surveyor	Oct 20 11	Feb 20 18
Midtown District Council	Trainee Building Control Surveyor	Jun 20 05	Oct 20 11

2. Professional Membership

Professional Membership is not a prerequisite for any band of certification but does provide an indication of the candidate's dedication to their role (and career) and commitment to continual learning through CPD.

Professional Membership			
You will need to attach your CPD records for the last 2 years as evidence that you are meeting your professional obligations. If you are not a member of a professional body, you will also need to provide records of CPD for the past 2 years.			
Name of Professional Body	Membership Designation	Length of Membership	Annual CPD Obligation
CABE	Member	11yrs	30-hrs

3. Academic Qualifications

Academic Qualifications are not a prerequisite for any band of certification.

An applicant's qualifications are included as part of the eligibility assessment and certification decision as they provide an understanding of the foundational knowledge of the Candidate of the fundamental principles of construction, building regulations and Building Control.

Academic Qualifications (Building Control Related, Further or Higher Education Only)		
Name of Qualification	Year Completed	Grade
BSc (Hons) Building Control	2011	1 st Class

4. Experience in Building Types (relevant to the band of certification sought)

In this section of the application the BSCF will assess your eligibility against the defined job tasks and competence requirements for the role.

We are not assessing competence at this point. We are assessing via the given responses the potential for the applicant to perform the identified BCI job tasks without supervision and with the necessary competence for the role.

This section of the application will form a large part of both the eligibility assessment and the final certification decision following the assessment.

Below are some good examples of response for the Band C (Specialist) application

Experience in Building Types (relevant to the Certification Band being applied for)				
1	Premises Type	Residential - apartments	Type of Building Work New Build	<ul style="list-style-type: none"> Ensure to include examples of premises relevant to band of certification sought and where possible a variety of example premises types. Note: [Band B] applicants may include mix of examples relevant to Bands A and B and [Band C] applicants may include a mix of all 3 relevant to all 3 bands. Reference is required in order to ensure that all claims are verifiable. A brief description of the variety of activities that you undertook as part of your role within this project will help BSCF determine the job tasks (as defined) that were involved and therefore establish that the eligibility threshold is met. In this example the applicant is exhibiting they can/do assist others with their own learning (See Annex A, Competence Matrix, Job task 15).
	Case File Reference	MTDCBC/2021/00010	Role Team Leader	
	Years of Experience in Area	11	Supervision Mentor	
	Description of Activities	<p>I mentored a Building Control Surveyor in assessing compliance both during the design phase and construction phase on this 50-storey residential building & 46 storey residential building. The building control surveyors have some experience of dealing with high rise accommodation but needed a degree of supervision on a scheme of this scale and complexity. I supervised the assessment of the fire safety strategy and challenged the Building Control Surveyor to ensure a rounded understanding of the design codes was appreciated. The Building Regulations application & subsequent assessment was captured by 2018 revisions to Part B and lead to some challenges associated with interpreting the regulations at that time'.</p>		
2	Premises Type	5 + 6-storey, 370 bed, Student Accommodation	Type of Building Work New build. Steel frame construction	<ul style="list-style-type: none"> Including the type of works being carried out will (along with the Premises Type) provide an indication of both depth and breadth of experience. Although applicants should not be working unsupervised on projects outside of their assessed competence 'Role' on projects within scope of competence will be a good indicator of the level of autonomy afforded in current and previous roles. See Annex A, Competence Matrix, Job Task 4 See Annex A, Competence Matrix, Job Task 3 and 5 See Annex A, Competence Matrix, Job Task 1 See Annex A, Competence Matrix, Job Task 12 See Annex A, Competence Matrix, Job Task 1
	Case File Reference	MTDCBC/2020/0059	Role Project Surveyor	
	Years of Experience in Area	11	Supervision Unsupervised	
	Description of Activities	<p>Pre-application advice was provided prior to submission of the building regulation application, this involved liaising with the Fire Service and the Fire Engineer regarding compliance matters in terms of the fire strategy.</p> <p>Building Regulation application submitted, this included plan vetting and on-site inspections to ensure compliance. On-going assessment of sub-contractor amendments as the project progressed. Resolving compliance issues with the main contractor/sub-contractor/fire engineer/client depending on whether the questions was due to revised design or contractor error on site.</p> <p>Specific issues on site which were resolved on site and ongoing correspondence included poor workmanship at foundation and</p>		

5. Evidence of Communication & Interpersonal Skills (within the last 12 months)

Providing evidence of Communication & Interpersonal Skills will offer a good indication of the applicants (for example) approach to advising (See Annex A, Competence Matrix, Job Task 3, 9 and 10), liaising with consultative bodies (job task 4), assisting in negotiation (job task 13).

❖ Any evidence provided should be redacted of all non-relevant information.

Annex C

Annex C – The Assessment

In setting assessments, the BSCF are required to construct a valid and fair assessment that measures the competence requirements of the certification scheme. The assessment mechanism for BCP's will take the form of an open book written examination that will include a combination of short answer questions, longer essay type questions and case studies, e.g., plan assessment.

- The paper setter must ensure that they have the latest version of the job tasks and required competence (syllabus) and that they are familiar with the assessment criteria
- The final exam question paper will cover all the required competencies
- The final marking scheme will be developed in accordance with the job task analysis relative to the competencies being assessed
- The question paper should be clear & accurate with important instructions and distribution of marks
- The question paper should comprise of different types of questions to test the candidate's broader understanding of the subject matter
- Check that the duration of the examination is entered correctly on the paper and that the time allotted is sufficient to enable the candidates to complete the paper and revise their work

Layout

- The layout of the paper should be as clear as possible to make it as candidate friendly as possible. For write-on papers, enough space for working or writing must be provided
- Instructions to candidates should be clear and unambiguous. They should be presented in bold type
- Wherever possible, use a straightforward and consistent format with regular line lengths
- Use typesetting features such as bold, italics, indentation or boxes effectively to help candidates focus their attention on the task
- Structured questions (e.g., case studies) should follow a graded and logical sequence.
- The information contained on a page should be well structured
- Check that the diagrams, pictures or photographs used are necessary, helpful and of high quality
- Place the text close to the relevant diagrams or pictures to enable the candidates to relate the two effectively
- Ensure that marks assigned for each item / exercise / section are clearly indicated on the paper

PLEASE NOTE: Candidates should always check in advance of their examination which version of Approved Documents and associated legislation should be referenced to avoid any confusion over transitional provisions. Typically, this will be the most recent version as soon as it has taken effect.

Marks can be obtained from any section of the examination.

Results provided will be either PASS or REFERRED

BSCF has planned and structured the assessment in a manner to ensure that the scheme requirements can be objectively verified with documented evidence to confirm the competence of the candidate.

The examinations are designed to assess competence consistent with the scheme and to ensure the comparability of results of each single examination, both in content and difficulty, including the validity of fail/pass decisions.

The decision on certification of a candidate shall be made solely on the basis of the information gathered during the certification process.

Band A Sample Questions

1. Sample short answer question:

What is meant by the term – ‘cable route’?

The question is about an understanding of Part S and Requirement S1 (S2 also if a material change of use occurs to a building that is within scope) inclusive and Reg. 44K (interpretation).

The question seeks to establish that the candidate understands the context in which the term is used and how to find the prescribed meaning. To do this, the candidate would have to be aware of Part S and the guidance in Approved Document S and/or the regulations around Part S.

2. Sample long answer question:

A client/local resident informs you that their neighbour has started to carry out excavations to build a rear extension to their half of a semi-detached house. The client/resident expresses concern that the work might affect their property and ability to extend/alter their own home in the future and wants to understand what their options are and if the work their neighbour is carrying out is permitted – without them having sought the client/residents’ consent/approval.

What, if any, advice might you give and/or actions take?

The question is situational and intends to tease out that the candidate is aware of the potential impacts of neighbour disputes/associated legislation and is both sympathetic and empathetic to the concerns raised by the resident.

There are a number of elements that the candidate should look to highlight, which will include matters such as -

Planning permission – permitted development rights

Party Wall Act – excavations close to a party or boundary structure and owner agreements/notices etc.

Building Regulations – controlled or exempt building work, is the LA aware of the work. Is a Building over Agreement required?

CDM Regs. – Unsafe excavations or work practices might call for intervention by the HSE

Clear and consistent advice – factual and accurate. What can/cannot you do, or what might be able to be done by others

Protecting anonymity – not passing on details about the source of a complaint to others that are the source of the complaint

Effective communications – liaising with the resident and others, particularly other agencies asking the LA to investigate if unaware of the work? Writing to others to outline the concerns that have been raised.

Inspection – in cases of investigation what, if any, inspections might need to be carried out and what actions might be available to resolve the matter if the work is controlled.

Keeping records – recording conversations and observations contemporaneously.

Taking ownership – owning the questions and acting appropriately and in a timely fashion and keeping the resident aware of any actions you might take/have asked others to take.

Band B and Band B/C Sample Questions

1. Sample short answer question:

What impact will the Building Safety Act 2022 have on section 36 of the Building Act 1984?

The question is about the candidate being aware of the changes that are to occur to the BA84 by way of the BSA22 and that they understand that the time limit for serving an enforcement notice intends to be extended to 10-years.

2. Sample long answer question:

A developer is looking to construct a 4-storey building as part of a larger development. The building will comprise of the following accommodation –

Ground storey – business use (office or retail)

1st – 3rd storey incl – apartments

The developer poses the following question to you -

“We are currently in the process of obtaining planning consent for the redevelopment of a greenfield carpark in the Anytown District Council area, the development consists of 100+ residential units and some integrated commercial units.

It is our intention to build the mixed-use block using a RC frame podium with 3 floors of traditional above (beam and block with PCC planks).

Please can you confirm whether, this type of building would be treated as Consequence Class 2a or Class 2b.”

What advice would you offer the developer and why?

The question is about the candidate understanding the risks associated with differing types of structures and the likelihood of serious harm to large numbers of people who might use a building, should there be accidental damage caused say by a vehicle impact or other structural failure.

The candidate will be expected to understand the issues of disproportionate collapse and the impact of requirement A3. In turn the ability to find the guidance in Approved Document A section 5 and understand and assimilate table 11 insofar as the question that has been posed.

The candidate will need to be aware that the building, whilst put to mainly dwelling use, also has the ability for flexible use at ground floor level with options for office or retail. With this flexibility comes an appreciation that once built the building will need to be suitable for any changes in use within the limits of the planning permission and, as such, the most onerous conditions should be designed for since changes to the structure might be challenging and cost prohibitive in the future.

The candidate is expected to be able to articulate their interpretation and application of the requirements and the guidance as it applies in the case stated. They need to be mindful of the client’s needs now and what might be needed in the future. The candidates answer should be based on the interests of public safety and ensuring the building can sustain the principle of long life, loose fit.

Band C Sample Question

(Note: for Band C there are no short answer questions. All answers at Band C require a detailed response)

1. In patient Health Care Premises, particularly hospitals, often employ a special method of evacuation for dealing with fire emergencies. Explain how the evacuation technique is commonly referred to and the general methodology employed to apply the technique? Where might you find guidance on such a technique?

What elements of building work might you include in an inspection notification framework, when considering building control inspections at health care premises that might employ a special evacuation technique and why?

The question attempts to elicit from the candidate their understanding of the principles involved in the technique of safe evacuation of vulnerable occupants. Guidance on the technique is widely mentioned in both Approved Document B and in supplementary guidance produced both inside and outside of the British Standards Institute.

Candidates should look to cover the widest possible references to the technique that they are familiar with and explain how the technique might work in practice having regard to: occupant characteristics that might be found in such premises, as well as the importance placed on the performance(s) of the building fabric, staff interventions and management procedures and policies.

The candidate is expected to be familiar with what is meant by an inspection notification framework (INF) and the importance that might need to be placed on the close inspection of certain elements of the construction. As such aspects such as those for both passive and active fire precautions and what these might comprise would be expected.

The candidate would need to articulate how they would convey the type(s) of inspection(s)/feature(s) to be included in the INF to the applicant (or their agent) and explain why these are important for the BCB to inspect, including the possible consequences should the matter(s) to be inspected be not properly constructed and what the impact might be on the technique mentioned above.

2. A designer submits a fire safety strategy (FSS) for a new 3-storey hospital building. The proposed building is to be built on the same site as an existing hospital and will replace the decaying facilities in the 19th century facility, which will be decommissioned once the new facility is fully operational.

The designers FSS employs the principles contained in BS 9999: 2017 for fire safety. Explain what aspects of BS 9999 you might have particular regard to in terms of fire safety design in hospital premises and what advice you might offer the designer and why?

This question is situational and intends to replicate the type of question that a BC inspector might expect to be presented with by an applicant/agent. The question expects the candidate to apply their professional experience to navigate to an answer that is appropriate having regard to their knowledge and appreciation of the various forms of guidance that are relevant to health care premises and how they might best be applied, to respond to the question posed.

Reference to App Doc B; BS 9999; Health Technical Memoranda and any other relevant guidance should be included. Candidates will be expected to clearly and logically articulate the guidance available and the reasoning for the advice they might give to the designer.

Annex D

Related Documents

- BSCF Validation Application Form
- BSCF Rules of Certification
- BSCF Code of Conduct for Certified Persons
- BSCF Code of Conduct for Certified Persons – Guidance Document

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